



CIRCULAR

29 September 2011

All Food Importers / Warehouse Operators / Declaring Agents

[All declaring agents are requested to inform the importers on the contents of the circular. All importers are requested to inform the warehouse operators on the contents of the circular.]

Dear Sir/Madam

NEW REQUIREMENT- REGISTRATION OF FOOD STORAGE WAREHOUSE IN SINGAPORE

1 With effect from 1 November 2011, all food storage warehouses are required to be registered with AVA. AVA defines “food storage warehouse” as any building, facility, structure, or premise, in whole or in part, where food is stored for the sale or distribution to other processors, wholesalers or any other business selling or distributing to the ultimate consumer. A “warehouse operator” will be defined as a person engaged in the business of operating or controlling a food storage warehouse

2 Warehouse operators will be required to apply with AVA for the “Registration to Operate a Food Storage Warehouse” online, via the Online Business Licensing Service (OBL) at <https://licences.business.gov.sg>

3 We will be conducting the registration according to the category of food stored and their inherent food safety risk level as shown below:

Categories	Example of Products in this category	Registration Period
I (High Risk Products)	Cheese, butter, ice cream and infant/baby food	November 2011 to January 2011
II (Chilled & Frozen Food)	Juices, pastries, desserts and soups	February 2012 to April 2012
III (Food requiring cool storage environment)	Spices, dried goods, chocolates, chocolate confectionery, sauces, cereals, jams, spreads, coffee beans, tea leaves, shelled eggs, egg products and alcoholic beverages.	May 2012 to July 2012

IV (Food usually stored at ambient temperature)	Instant noodles, snacks, nuts, canned food products, rice, edible fats and oils, food ingredients and bakery products	August 2012 to October 2012
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4 We will be conducting two briefing discussions on the 7 and 10 October 2011 at the MND Auditorium, 7 Maxwell Road, MND Complex, Annex A Singapore 069110. For those who wish to attend the briefing session, (maximum 2 persons per company) please fill up the form attached below indicating your preferred session and fax it back to us at fax: 6324 4563 before **5 October 2011**.

5 For further information, please visit the AVA website at www.ava.gov.sg. Alternatively you may also contact us at Tel: 6325 7135 or email at ava_warehouse@ava.gov.sg

Yours faithfully

Food Establishment Regulation Department
For Director-General, Agri-Food & Veterinary Services

This is a computer generated letter. No signature is required.

REPLY FORM

BRIEFING ON THE REGISTRATION OF FOOD STORAGE WAREHOUSE

(MND Auditorium, 7 Maxwell Road, MND Complex, Annex A Singapore 069110)

Name of Company: _____

Contact Number: _____

Contact Person: _____

Number of person attending: _____

Please indicate your preferred time slot below and reply by **5 October 2011** to fax no: 63254563.

- 9.30am to 10.30am @ 7 October (Friday)
- 2.30pm to 3.30pm @ 7 October (Friday)
- 9.30-10.30am @ 10 October (Monday)
- 2.30pm to 3.30pm @ 10 October (Monday)